

Policy No: 3

Book Policy

AIM:

The school has a policy which ensures that every student taking part in the book scheme receives all books required (excluding resource books i.e atlas, dictionary exam papers, etc) for their educational needs in the classroom.

All text books are supplied at a nominal cost through our book shop. Further reductions are made for families with two or more students from the one family attending our school.

Special consideration is also given to families who may find even the nominal charges difficult to manage. Strict Department of Education Guidelines are adhered to in such cases.

To keep pace with the changing educational environment a review of the students requirements will be carried out each year and updated where necessary.

As the curriculum constantly changes to meet modern educational requirements our school has a policy of tackling these changes at source and providing the most up to date text books at all times for our students.

FORMULATION OF THIS POLICY:

This policy has been formulated following consultation with Yearheads, Tutors, Staff, Parents, Board of Management.

IMPLEMENTATION PROCEDURES:

Board of Management/Management will make all parents aware of this policy:

Explaining it on Open Day/Night

Policy Publication

Sending out information to all parents during the summer

MONITORING:

Will be monitored by:

Principal

Assistant Principal – Book Scheme

REVIEW:

Book Scheme will be monitored on an ongoing basis

